

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES (Including Employment & Training Administration, Office for the Aging, Veterans' Services, Youth Programs)

DATE: JULY 1, 2009

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMMES
BENTLEY
GIRARD
STEC
SOKOL
TAYLOR

COMMITTEE MEMBER ABSENT:

SUPERVISOR VANNESS

OTHERS PRESENT:

CANDACE KELLY, DIRECTOR, OFFICE FOR THE AGING
WILLIAM RESSE, DIRECTOR, EMPLOYMENT AND TRAINING
ADMINISTRATION
SHARON SANO, SENIOR COUNSELOR, EMPLOYMENT AND
TRAINING ADMINISTRATION
MARGARET SING SMITH, DIRECTOR, YOUTH BUREAU
FREDERICK MONROE, CHAIRMAN OF THE BOARD
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE AND
FISCAL SERVICES
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS PITKIN
STRAINER
KENNY
THOMAS
SARAH MCLENITHAN, LEGISLATIVE OFFICE SPECIALIST

Mrs. Simmes called the meeting of the Human Services Committee to order at 9:30 a.m.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Candace Kelly, Director of the Office for the Aging, who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Ms. Kelly presented the following requests to amend the 2009 County budget:

- 1) Increase estimated revenues and appropriations in the amount of \$14,344 to reflect the receipt of Nutrition Services Incentive Program (NSIP) funds; and
- 2) Increase estimated revenues and appropriations in the amount of \$35,740 to reflect the receipt of Supplemental Nutrition Assistance Program (SNAP) funds.

Motion was made by Mr. Taylor, seconded by Mr. Sokol and carried unanimously to amend the 2009 County budget as outlined above and to forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Ms. Kelly requested approval for a transfer of funds from Code A.6785 470 to A.6785 220 in the amount of \$200 to purchase a phone for the new Point of Entry Coordinator.

JULY 1, 2009

Motion was made Mr. Girard, seconded by Mr. Taylor and carried unanimously to approve the request for a transfer of funds as outlined above, and to refer the same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Kelly referred the Committee to the sheet included with the Agenda that contained the results of the survey that had been taken regarding the evening meals distribution for Meals on Wheels recipients. She said that there was a 72% decrease in the number of seniors who wanted to have the evening meals. She asserted that any seniors who had requested the evening meal were receiving them.

Mr. Sokol questioned what the savings would be and Ms. Kelly stated that it was projected that the savings would be \$17,000 a quarter. Mr. Girard asked whether individuals were aware that if their situation was to change they could request an evening meal and Ms. Kelly replied affirmatively.

Ms. Kelly advised that the OFA Advisory Council had voted to increase the suggested contribution from \$2.50 to \$3.00 a meal, which became effective July 1, 2009. She stated that the suggested contribution was not required to receive meals.

With regards to cost savings, Ms. Kelly suggested reducing the mileage reimbursement for volunteers, which could save the OFA \$25,000 on an annual basis. Mrs. Simmes asked if Ms. Kelly felt that the number of volunteers would be reduced if the reimbursement was reduced and Ms. Kelly responded that she felt that the effects would be minimal. Mr. Geraghty advised that the mileage reimbursement rate should remain the same for volunteers as it was for County employees.

Ms. Kelly thanked Supervisor Taylor for his help in cooking, as well as the Knights of Columbus for allowing the OFA to use their kitchen for the volunteer picnic, as their gas grill was not working.

The OFA portion of the meeting concluded at 9:37 a.m.

Privilege of the floor was extended to Margaret Sing Smith, Director of the Youth Bureau, who distributed copies of her agenda to the Committee; a copy of which is on file with the minutes.

Ms. Smith requested authorization of the continuation of agreements with non-profit community agencies as outlined on Schedules A and B for Youth Development Delinquency Prevention programs and Special Delinquency Prevention programs.

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to authorize the continuation of contractual relationships with the non-profit community agencies as outlined on Schedules A and B for Youth Development Delinquency Prevention programs and Special Delinquency Prevention programs and the necessary resolution was authorized for the July 17, 2009 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Bentley questioned where the main office of Catholic Charities was located and Ms. Smith replied that their main office was located in Albany, New York; however, she said, they had outreach

offices in Glens Falls and Chestertown. She stated that Catholic Charities helped prevent kids from dropping out of school and being involved in high risk situations prior to being in trouble with Law Enforcement. Sharon Sano, Senior Counselor for the Employment and Training Administration (ETA), interjected that Catholic Charities supplied counseling services to uninsured youths.

Ms. Smith advised that the Youth Bureau had applied for a Junior Tennis Foundation grant and had been awarded \$1,000. She explained that the \$1,000 would be divided, as follows: \$200 to the Town of Chester Youth Recreation Program, \$300 to the City of Glens Falls to provide tennis instruction scholarships, \$300 to the Town of Johnsbury Youth Recreation Program and \$200 in reserve to be allocated to another municipal tennis program. She said that due to issues with finding tennis instructors the lessons may be delayed until the fall.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to authorize an agreement between the Warren County Youth Bureau and the Town of Johnsbury, the Town of Chester and the City of Glens Falls for tennis instruction programs, as outlined above and the necessary resolution was authorized for the July 17, 2009 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Smith requested to amend the 2009 County budget to increase estimated revenues and appropriations in the amount of \$1,000 to reflect the receipt of Junior Tennis Foundation grant funds.

Motion was made by Mr. Bentley, seconded by Mr. Sokol and carried unanimously to amend the 2009 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Smith requested authorization to sign intrafund transfers without increasing or decreasing State aid amounts for programs in the 2009 Resource Allocation Plan.

Motion was made by Mr. Bentley, seconded by Mr. Taylor and carried unanimously to authorize the Warren County Youth Bureau Director to sign intrafund transfers without increasing or decreasing State aid amounts for programs in the 2009 Resource Allocation Plan and the necessary resolution was authorized for the July 17, 2009 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Smith requested to renew the agreement with Washington County to operate the program for runaway/homeless street involved youth at the WAIT House. She said that the resolution was necessary for Washington and Warren Counties to receive Runaway Homeless Youth Act (RHYA) funds from the State. She said the local dollar match was provided through \$6,000 of her salary.

Motion was made by Mr. Taylor, seconded by Mr. Bentley and carried unanimously to renew the agreement with Washington County to operate the program for runaway/homeless street involved youth at the WAIT House and the necessary resolution was authorized for the July 17, 2009 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Smith circulated pictures of youth program participants for the Committee's review.

The Youth Bureau portion of the meeting concluded at 9:51 a.m.

Privilege of the floor was extended to William Resse, Director of Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Mr. Resse requested to amend the 2009 County budget to increase estimated revenues and appropriations in the amount of \$440,498 to reflect the receipt of Federal funds.

Motion was made by Mr. Sokol, seconded by Mr. Bentely and carried unanimously to amend the 2009 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Resse advised that he was pleased that the ETA would not be relocating to the new Human Services Building (HSB) as their current location is much more accessible to the public.

He apprised that the ETA had been able to distribute all of the gas cards allotted to them, as well as some of the leftover cards from a neighboring County. He said that he was considering using some of the stimulus funds to purchase gas cards for individuals involved in training programs through the ETA, as well as a needs-related payment system which would provide a stipend to those individuals.

Mr. Resse advised that a training effort was underway in conjunction with the Board of Cooperative Educational Services (BOCES) related to a mechanical technology training program. He explained that it provided the skills that local manufacturers were seeking in prospective employees. He said that when the student completed the program they received a State certification in mechanical technology that was recognized across the United States.

Ms. Sano advised that 60% of the funds used for the summer youth employment program were Federal stimulus funds and 40% of the funds were received through supplemental Temporary Assistance to Needy Families (TANF) funds. She said that over 100 youth had completed orientation which taught them things such as teamwork skills, following directions and how to work with individuals they did not like.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Girard and seconded by Mr. Sokol, Mrs. Simmes adjourned the meeting at 10:08 a.m.

Respectfully submitted,

Sarah McLenithan, Legislative Office Specialist